



STATE OF ILLINOIS)

WILL COUNTY) S.S.

Approved Minutes

TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on January 9th, 2019.

With Tony Fremarek acting as Chairman and Eric Nelson as Clerk, the following official business was transacted:

I. Meeting was called to order at 6:00 p.m.

II. Pledge of Allegiance and Prayer – Supervisor Fremarek led the Pledge and said a prayer.

III. Roll Call for Quorum – Present were, Supervisor Fremarek, and Trustees Knight and Nelson. Also attending were, Assessor Kljaich, Highway Commissioner Marland, Absent were Tax Collector Bernicky & Trustee Starr. Trustee Kraulidis entered meeting at 6:09pm

IV. Approval of the Agenda – Motion made to approve agenda by Trustee Nelson; seconded by Trustee Knight. Voice vote taken. All ayes. Motion carried.

V. Approval of Minutes

A. Motion to approve minutes from the December 12th, 2018 Regular Board Meeting, made by Trustee Knight; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.

VI. Public Comments

Jim Pubentz said he may have some concerns about the cemetery. He said he may be reaching out to board members to ask questions. Supervisor Fremarek thanked him for his comments and welcomes any suggestions he may have.

VII. Donation Requests

None

VIII. Old Business

None

IX. Unfinished Business

A. Building Renovation – Supervisor Fremarek stated that a meeting will be held on January 17th with Healy Bender, Assessor Kljaich, and Administrator Willard to discuss the plans moving forward and review the submitted bids.

X. New Business

- A. A motion was made to Appoint Michelle Smith as the new Township Clerk made by Trustee Nelson, seconded by Trustee Knight. Voice Vote. All Ayes-Motion carried
- B. Oath of office administer by Tony Fremarek appointing Michelle Smith as Clerk
- C. A motion was made to Adopt Ordinance #19-01 establishing credit card policies and procedures was made by Trustee Knight; seconded by Trustee Nelson. Roll call vote: Kraulidis-Aye; Nelson – Aye; Knight-Aye, Fremarek – Aye. All ayes. Motion carried.
- D. A motion to approve Salvation Army Service Extension Agreement for 10/1/18 through 9/30/2019 by Trustee Nelson seconded by Trustee Knight. Voice Vote. All ayes. Motion carried.
- E. A motion was made to approve the hiring of a 30 hour a week receptionist in the Supervisors office by Trustee Kraulidis; seconded by Trustee Nelson . Roll call vote: Kraulidis – Aye; Nelson – Aye; Knight-Aye, Fremarek – Aye. Motion carried.
- F. A motion was made to amend the 2019 Monthly Board meeting schedule; location change to administration building by Trustee Nelson ; seconded by Trustee Knight . Voice Vote. All ayes. Motion carried.
- G. A motion was made to authorize the purchase from Interiors for Business for office furniture for the cost of \$2,470.00 by Trustee Nelson; seconded by Trustee Kraulidis . Roll call vote: Knight – Aye; Nelson – Aye; Kraulids-Aye; Fremarek – Aye. All ayes. Motion carried.

XI. Elected Officials

- | | |
|---|-----------------------------------|
| A. Assessor – | Written Report |
| B. Clerk – | None |
| C. Highway Commissioner – | Winter report-mild |
| D. Tax Collector | None |
| E. Trustees – | Trustee Kraulidis spoke about the |
| 101 st General Assembly Inauguration in Springfield. | |

XII. Supervisor Reports

- | | |
|-------------------------------------|---------------------------------------|
| A. Abilities Team | Annual Abilities Team Expo April 13th |
| B. Administrator | Written Report |
| C. Cemetery | None |
| D. Emergency Management Coordinator | None |
| E. Senior Coordinator | Written Report |
| F. Website/Social Media Development | New site is up and running, no issues |

XIII. Youth Services – Scholarship program applications are posted on the website as of January 1st, 2019

XIV. Authorization of Bills

- A. **Town Fund** – Motion to approve Town Fund Expenditures from in the amount of \$143,797.76 made by Trustee Nelson ; seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; -Knight Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.

- B. **Road and Bridge** – Motion to approve Road and Bridge Expenditures from in the amount of \$84,718.62 made by Trustee Nelson; seconded by Trustee Knight. Roll call vote: Nelson-Aye; Krualidis-Aye; Knight-Aye; Fremarek-Aye. All ayes. Motion carried.

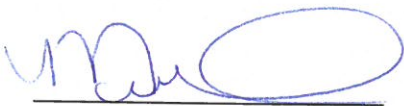
XV. Announcements

- A. Township Office closed in observance of Martin Luther King Day January 21st, 2019
- B. Next Regular Monthly Board Meeting – February 13th at 6:00 p.m

XVI. Closed Session – None

- XVII. Adjournment:** There being no further business to come before this board, motion to adjourn at 6:24 p.m. made by Trustee Nelson; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.

Submitted by:



Michelle Smith Clerk

2-13-19

2-13-2019

