



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on March 13th, 2019

With Tony Fremarek acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** – Supervisor Fremarek led the Pledge and said a prayer.
- III. Roll Call for Quorum** – Present were, Supervisor Fremarek,, Trustee Starr, Kraulidis and Nelson. Also attending were, Assessor Kljaich, Tax Collector Bernicky, Clerk Michelle Smith and Administrator Chuck Willard. Trustee Knight was not in attendance.
- IV. Approval of the Agenda** – Motion made to approve agenda by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes**
 - A. Motion to approve minutes from the February 13th .2019 Regular Board Meeting, made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business: NONE**
- IX. New Business**
 - A. Supervisor Fremarek asked for a Motion to approve the agenda for the Annual Town Hall Meeting of April 9th, 2019 Motion was made by Trustee Kraulidis, seconded by Trustee Starr. Voice vote taken. All Ayes. Motion carried.
 - B. Supervisor Fremarek asked for a motion to approve the quote in the amount of \$6128.00 from Door and Dock for two ADA doors. Motion by Trustee Nelson, seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; Kruaididis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
 - C. Supervisor Fremarek asked for a motion to approve the CPR and AED Training at a cost of \$17.00 per employee (14) for a total of \$238.00 being held on April 18th. Motion by Trustee Starr, seconded by Trustee Nelson. Roll Call Vote Nelson-Aye; Kruaididis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.

- D. Supervisor Fremarek asked for a motion to go to public bid for renovations to the Township Building. Motion made by Trustee Starr, seconded by Trustee Kraulidis. Voice vote taken. All Ayes, motion carried.
- E. Supervisor Fremarek asked for a motion to set a budget workshop date of April 9th following the Annual Town Hall Meeting and the regular scheduled April meeting. Motion was made by Trustee Nelson and seconded by Trustee Starr. Voice vote taken. All Ayes, motion carried.
- F. Administrator Willard addressed Township Building rental security costing the renter \$60 per hour. Discussion about the need for security especially in the evening at the Township building, only during rentals. Direction was to move forward with the security using active police officers. Cost of security would be part of the rental cost of using the Township Building.
- G. Supervisor Fremarek asked for a motion to approve RWK Quote KZ-10000749 for the new phone system in the amount of \$1000. System needs updating; over twenty years old. Motion made by Trustee Kraulidis, seconded by Trustee Starr. Nelson-Aye; Kruaidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- H. Supervisor Fremarek asked for a motion to approve quote #893 for a support contract for the new phone system in the amount of \$337.43 monthly. Motion made by Trustee Nelson, seconded by Trustee Starr. Nelson-Aye; Kruaidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- I. Supervisor Fremarek asked for a motion to approve Ordinance #19-02 Ethics Ordinance. Voice vote taken. All Ayes, motion carried.
- J. Supervisor Fremarek asked for a motion to approve Resolution #19-01 Declaration of 2nd Amendment Sanctuary Township. Motion was made to table till April 9th meeting. Motion made by Trustee Nelson and seconded by Trustee Kraulidis. Voice vote taken, All Ayes, motion carried.
- K. Supervisor Fremarek asked to discuss and authorize the funding for the Plainfield Park District Patriotic Fireworks. Administrator Willard could find no line item in the budget that the Township could use lawfully allowing Townships to use tax payer funds for this type of donation. No Vote was taken.
- L. Supervisor Fremarek asked for a motion to set community plot rates for the 2019 year. After discussion rates were set at: resident rates 15x30 \$25, 15x20 \$20, Non-resident rates: 15x30 \$50, 15x20 \$40 Motion made by Trustee Starr, Seconded by Trustee Nelson. Voice vote take, All Ayes, motion carried.
- M. Supervisor Fremarek asked for a motion to approve the RWK Quote #601 to purchase new laptop computers which will be part of a computer replacement plan for \$11,076.88. Several of the computers being replaced will be used for public use. Motion made by Trustee Starr, seconded by Trustee Nelson. Roll Call Vote; Nelson-Aye; Kruaidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- N. Supervisor Fremarek asked for a motion to authorize funding the Plainfield Chamber of Commerce area map. After further discussion the authorization was denied. No vote was taken.

X. Elected Officials

- A. Assessor – Written Report, also spoke about meeting with other Assessors in the area.
- B. Clerk – None
- C. Highway Commissioner-None
- D. Tax Collector- Written report

- E. Trustees – Trustee Kraulidis spoke about attending the Legislative Breakfast and Coffee with the Mayor events.
- F. Supervisor Report-None

X1 REPORTS

- A. Abilities Team: There will be a dance held in April at the Township Community Center
- B. Administrator-Written Report.
- C. Cemetery-Written Report
- D. Emergency Management Coordinator-Discussion about the Will County Storm Water Meeting with one of our residence.
- E. Senior Coordinator -Written Report
- F. Website/Social Media Development Written report plus discussion about website has an increase of 16% of new visitors in the last 30 days. 72% of traffic is from new visitors.
- G. Youth Services – Scholarship program-over 20 applications were submitted. Three students will be interviewed.

X11 AUTHORIZATION OF BILLS

- a. **Town Fund** – Motion to approve Town Fund Expenditures from 2/14/2019-3/13/2019 in the amount of \$195,228.95 made by Trustee Starr ;seconded by Trustee Nelson.. Roll call vote: Nelson-Aye; -Starr- Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
- b. **Road and Bridge** – Motion to approve Road and Bridge Expenditures from 2/14/2019-3/13/2019 in the amount of \$136,239.62 made by Trustee Kraulidis; seconded by Trustee Starr. Roll call vote: Nelson-Aye; Kraulidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.

X111 ANNOUNCEMENTS

- A. Town Hall Meeting will be held Tuesday April 9th at 6:00pm. Immediately following will the April 9th meeting of the Township Board, Followed by the annual budget meeting.

X1V Adjourned to Closed Session:

Motion made by Trustee Starr, seconded by Trustee Nelson at 6:36pm.

Board in closed session for the purposes of:

The Board went into closed session at 6:42 for the purpose of the following:

- A. Personnel, Appointment, employment, compensation, discipline, performance or dismissal of specific Township Employees. (5 ILCS 5/120/2 (C)(1))
- B. The purpose or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 5/120/2 (c)(5))
- C. The setting of a price for the sale or lease of property owned by the public body (5 ILCS 5/120/2 (c)(6))

Motion to go into open session at 7:38 made by Trustee Starr and seconded by Trustee Nelson. Voice call vote taken. All ayes-motion carried. Board now in open session.

XV 2ND Open Session: Action Items

Board returned to open session at 7:40

- a. Motion to give increases to cemetery part time staff. Jimmie Cobb from \$11 per hour to \$13 per hour: Mike Gaylord from \$12 per hour to \$12.50 per hour: Tom Carey from

- \$11.50 per hour to \$13.50 per hour and James Pubentz from \$15.50 per hour to \$18.00 per hour. Motion made by Trustee Nelson and seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; Kruaidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- b. Motion to give increase to the Cemetery Sexton from \$34,000 to \$42,000. Motion made by Trustee Nelson, seconded by Trustee Starr. Roll call vote: Nelson-Aye; Kruaidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
 - c. Supervisor Fremarek will contact those affected by (C) that was discussed in closed session.

XVI. Adjournment:

There being no further business to come before this board, motion to adjourn at 7:43 p.m. made by Trustee Starr seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.

Submitted by:


Michelle Smith Clerk

4-9-2019
04/09/2019

