



STATE OF ILLINOIS)
WILL COUNTY) S.S. **Annual Budget Workshop Approved Minutes**
PLAINFIELD TOWNSHIP)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 636p.m. on April 09.2019.

With Tony Fremarek acting as Chairman and Michelle Smith acting as Clerk, the following official business was transacted:

- I. **Meeting was called to order at 6:36 p.m.**
- II. **Roll Call for Quorum** - Present were Supervisor Fremarek, Trustees Starr, Trustee Kraulidis, Trustee Nelson and Administrator Willard. Also in attendance were Highway Commissioner Marland, Assessor Kljaich, and Cemetery Sexton Carroll.
- III. **Approval of the Agenda** - Motion made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All Ayes. Motion carried.
- IV. **Public Comments** - Supervisor Fremarek opened the meeting for public comment. Hearing none; Supervisor Fremarek closed the meeting for public comment.
- V. **New Business**
 - A. **Discuss Town Budget Worksheet for Fiscal Year beginning April 1, 2019 and ending March 31, 2020:** Supervisor Fremarek began by stating this budget is the first draft of line items and funds that are available. He asked the Trustees if they believe any line item needs to be adjusted. Supervisor Fremarek made the note that the budget reflects paying a larger amount of the mortgage payment to pay down the debt. Maintenance is budgeted higher due to older equipment. Several budget lines items will change based on weather, mosquitos etc. Heath insurance was also discussed as an unknown cost. Supervisor Fremarek also noted the budget reflecting the renovations that are needed to be completed on the buildings. Supervisor Fremarek made the comment he believes the township is managing the funds wisely and the budget is a fair representation of a first draft. Administrator Willard Thanked his staff for their hard work.
 - B. **Discuss Road & Bridge Budget Worksheet for Fiscal Year beginning April 1, 2019 and ending March 31, 2020:** Highway Commissioner Marland discussed the prices of salt, fuel and wages changing based on the weather. Commissioner Marland also spoke about the need for equipment to be replaced. There were no questions from the Trustees. He also thanked Administrator Willard for his transparency regarding the budget process. Notices will be publicly displaced for 30 days which is required by law. Board will vote on the budget at the June meeting.
- VI. **Adjournment:** There being no further business to come before this board, motion to adjourn the workshop at 6:47p.m. was made by Trustee Kraulidis; seconded by Trustee Starr Voice vote taken. All ayes. Motion carried.

Submitted by: 

Michelle L Smith, Plainfield Township Clerk

Date: 5-8-19

