



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on May 8th, 2019

With Tony Fremarek acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** – Supervisor Fremarek led the Pledge and said a prayer.
- III. Roll Call for Quorum** – Present were, Supervisor Fremarek,, Trustee Starr, Kraulidis and Nelson. Also attending were, Assessor Kljaich, Highway Commissioner Marland,, Clerk Michelle Smith and Administrator Chuck Willard. Trustee Knight was not in attendance.
- IV. Approval of the Agenda** –Motion made to approve agenda by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes**
 - A. Motion to approve minutes from the April 9th, 2019 Regular Board Meeting, made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments:** NONE
- VII. Old Business** NONE
- VIII. Unfinished Business:** NONE
- IX. New Business**
 - A. Supervisor Fremarek asked that the Township Trustees to Authorize funding three scholarships from Youth Services in the amount of \$1000 each.
Motion was made by Trustee Starr, seconded by Trustee Kraulidis. Roll call vote: Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
 - B. Three scholarships were prented to Andrew Wyckoff from Plainfield Central, Ashu Duggal from Plainfield North and Kyle Burke from Plainfield North. Ashu Duggal was not in attendance, he will receive his award at PNHS Senior Night.
 - C. Supervisor Fremarek asked for a motion to authorize the purchase of General Assistance Software from NJS Enterprises in the amount of \$5000. Motion was made by Trustee

- Nelson, Seconded by Trustee Kraulidis Roll Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- D. Supervisor Fremarek asked for a motion to approve the landscaping quote from Decoration Landscaping in the amount of \$1500 for bi-weekly work, \$350 for bi weekly weeding, \$30 for moving unused plots and \$1295 for garden plot disposal and \$150 for weed ordinance work. Motion made by Trustee Kraulidis, Seconded by Trustee Starr. Roll Call Vote: Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- E. Supervisor Fremarek asked for a motion to approve Quote #1023 in the amount of \$7,497.00 from Door and Dock for removal and replacement of the overhead garage door at the PTCC. Motion made by Trustee Starr, seconded by Trustee Nelson. Roll Call Taken; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- F. Supervisor Fremarek asked for a motion for the board to approve Quote #1024 in the amount of \$8,114.00 from Door and Dock for the replacement, construction and removal of two outside doors at the PTCC. Motion made by Trustee Kraulidis, seconded by Trustee Nelson. Roll Call Taken; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- G. Supervisor Fremarek asked for a motion to approve Quote dated April 18th, 2019 in the amount of \$5800 from Best Budget Tree and Landscaping Services for tree removal and cleanup at 15018 S. Des Plaines St Plainfield and the PTCC. Large tree is hazard and needs to be removed and other trees need trimming. Motion made by Trustee Starr seconded by Trustee Nelson. Roll Call Taken. Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- H. Supervisor Fremarek asked for a motion to approve the TOIRMA renewal in the amount of \$35,009.00 for R and B. Motion made by Trustee Starr, Seconded by Trustee Nelson. Roll Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- I. Supervisor Fremarek asked for a motion to approve the TOIRMA renewal in the amount of \$24,700 for Town and CEM in the amount of \$3597 for a total of \$28,657.00. Motion made by Trustee Starr, Seconded by Trustee Kraulidis. Roll Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- J. Supervisor Fremarek asked for a motion to approve the Proposal #2082 for the amount of \$15,476.50 from Aqua Services for a new water filtration system. Motion made by Trustee Starr, Seconded by Trustee Nelson. Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- K. Supervisor Fremarek asked for a motion to approve the Proposal #2087 for the amount of \$4,649.00 from Aqua Services for a one year service agreement. Motion made by Trustee Starr, Seconded by Trustee Kraulidis. Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- L. Supervisor Fremarek asked for a motion to approve voiding the RWK quote #KZ-1000749 8x8 phone system Motion made by Trustee Kraulidis, Seconded by Trustee Starr Voice vote taken. All ayes. Motion carried.
- M. Supervisor Fremarek asked for a motion to approve the Quote from Comcast in the amount of \$756.90 for a onetime charge and \$724.50 per month. Motion made by Trustee Starr, Seconded by Trustee Nelson. Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- N. Supervisor Fremarek asked for a motion to authorize up to \$1000 for a lobby messaging board, including purchasing a TV, mounting bracket and electrical hookup. Motion made by Trustee Kraulidis, Seconded by Trustee Starr. Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.

- O. Supervisor Fremarek asked for a motion to authorize the Township Administrator Willard to accept and award the bid for the Plainfield Township Offices Digital Marquee message center and ID sign cabinet, not to exceed \$25,000. Motion made by Trustee Nelson, Seconded by Trustee Starr . Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.
- P. Supervisor Fremarek asked for a motion to approve the quote from Lynn Reichert for cleaning of the Township Administration Building and the PTCC in the amount of \$175 per cleaning, per building which is approximately 3-4 hours of cleaning. Any extra cleaning would be no more than \$50 per hour. Motion made by Trustee Starr, Seconded by Trustee Nelson. Call Vote; Starr – Aye; Nelson – Aye; Kraulidis-Aye; Fremarek – Aye. All Ayes. Motion carried.

X. Elected Officials

- A. Assessor – Written Report
- B. Clerk – Hosted the Will County Clerks Monthly Meeting and Luncheon. Speaker gave Clerks a presentation on the 2020 Census. No Township funds were used for the luncheon.
- C. Highway Commissioner – Written Report
- D. Tax Collector-not in attendance
- E. Trustees – Trustee Kraulidis spoke about the Senior Fair presented by Representative Batinick and about attending the PACC Legislative meeting in June.
- F. Supervisor Reports-Spoke about the Townships role in the 2020 Census. Township will be participating but not coordinating. Also spoke about the General Assistance Handbook-Flat Grant, revised in 2017. Township Supervisor shall be ex officio Supervisor of General Assistance in the Township and shall administer the General Assistance Program in the Township as provided in Articles VI,XI and XII of the Illinois Public Aid Code. At the November Supervisors Division Meeting the following recommendation was adopted increasing the Flat Grant monthly payment from \$245 to \$304 based upon the increase adopted by DHS as of October 1st, 2018.

XI. Reports

- A. Abilities Team: None
- B. Administrator-Written Report.
- C. Cemetery-Written Report
- D. Emergency Management Coordinator: Administrator Willard spoke about meeting with residents regarding the recent flooding.
- E. Senior Coordinator- Kathy presented the Senior Newsletter regarding celebrating Veterans on May 23rd at 11am. Honor Event and Pinning Ceremony at the PTCC. Coffee and Refreshments will be served. Also spoke about the Senior Luau and Picnic on June 26th.
- F. Website/Social Media Development: None
- G. Youth Services – Scholarships were presented.

XII. Authorization of Bills

- A. **Town Fund** – Supervisor Fremarek asked for a motion to approve Town Fund Expenditures from 4/10/2019-5/08/2019 in the amount of \$194,547.70. Motion made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Nelson-Aye; -Knight Aye; Kraulidis-Aye: Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- B. **Road and Bridge** – Supervisor Fremarek asked for a motion to approve the Road and Bridge Expenditures from 4/10-2019-5/08/2019 in the amount of \$114,785.03. Motion made by Trustee Kraulidis; seconded by Trustee Nelson. Roll call vote: Nelson-Aye; Kraulidis-Aye; Starr-Aye; Knight-Aye; Fremarek-Aye. All ayes. Motion carried.

XIII. Announcements

- A. Next Township Meeting will be held on June 12th, 2019 at 6:00pm at the Township Building
- B. Office will be closed May 24th, 2019 for Memorial Day

XIV. Closed Session – None

- XV. Adjournment:** There being no further business to come before this board, motion to adjourn at 6:56 p.m. made by Trustee Kraulidis; seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.

Submitted by:



Michelle Smith Clerk

6-12-19

June 12th, 2019

